

Practical Nursing Program

Re-admission Policy and Procedure



All previously enrolled students have an opportunity to be re-admitted to the Practical Nursing program on a space available basis **one time only.**

Practical Nursing Re-admission Policy and Procedure

Re-admission is defined as:

- Restarting the Practical Nursing program after being ineligible to continue in the Practical Nursing program due to unsatisfactory grades (2 or more unsuccessful NURS courses) **or**
- Restarting the Practical Nursing program after successfully completing at least one NURS course before a break in nursing education of greater than one year.

A student may only be readmitted **once.**

Policy

1. Students meet with Practical Nursing Program Director to be considered for re-admittance status. A completed Re-admission Request and Learning Plan Form and a copy of a current transcript are submitted at this meeting.
2. Students must meet the following eligibility criteria for re-admittance:
 - a. Cumulative GPA of 2.0 or greater
3. Student applications are reviewed based on criteria described on the re-admission form.
 - a. Re-admission is on a space-available basis only. Meeting eligibility requirements does not guarantee re-admission.
4. Students who desire to re-admit in the program must comply with the program requirements in effect when they re-admit to the program.

Procedure

1. Students complete the Practical Nursing Re-admission Request and Learning Plan Form and submit it along with a copy of the most current Anoka Technical College transcript to the Practical Nursing Program Director.
2. The Re-admission Request and Learning Plan is evaluated by faculty and/or Practical Nursing Director. The Readmission Request and Learning Plan summarizes the contributing factors for the unsatisfactory academic performance and a plan to modify these circumstances.
3. Once the Practical Nursing Program Director signs the Re-admission Request and Learning Plan, the student submits the form along with a

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- completed application packet to Enrollment Services and is notified of the acceptance to the nursing program through Enrollment Services. Registration for classes cannot begin until notification is received.
4. Any program prerequisites and requirements must be met by the specified deadline before the student is eligible to begin courses on the Practical Nursing program plan.

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