

Steps to Admission to the Practical Nursing Program

Applications are accepted each semester for the following semester as follows:

- **For Fall semester start:** Applications begin being accepted on **March 1** or first business day in March.
- **For Spring semester start:** Applications begin being accepted on **September 1** or first business day in September.

All steps of the admissions process must be fully completed to be admitted into the Practical Nursing program. Full explanations are below this checklist:

1. Apply to ATC and be admitted to the college
2. Complete the Nursing Assistant **OR** Medical Assistant requirement
3. Successfully complete prerequisite courses
4. Complete the Basic Life Support (BLS) CPR requirement
5. Complete the most recent version of Test of Essential Academic Skills (ATI TEAS) **OR** the Health Science Reasoning Test (HSRT)
6. Complete the Student Record of Immunization and Health Status form found under [Forms](#) on the Practical Nursing webpage

All documents are submitted to enrollmentservices@anokatech.edu. The prerequisites are completed and submitted as *an entire package* to the Enrollment Services Department prior to admission to the ATC Practical Nursing program. Completed application packets are accepted on a rolling basis until the seats are filled. Students are notified within 5 business days of application submission of seat availability for the upcoming semester.

Important: All completed forms and supporting documentation must be submitted as PDF files. A photo of documentation using your smartphone or tablet can be converted to a PDF as follows:

- iPhone or iPad (iOS 10 or later) - Open the picture. Tap "Share" at the bottom. Scroll across and select "Print". Pinch to zoom in or zoom out so the whole form is visible. Tap "Share" to save it as a PDF.
- Android - Open the picture. Tap the menu in the upper right-hand corner. Scroll down and select "Print". Choose "Save as PDF" at the top.

Detailed admission requirements continued on next page.

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Admission requirements (Steps 1-6):

1. **Apply to Anoka Technical College and be admitted to the college**

2. **Nursing Assistant or Medical Assistant**

- OPTION I: Nursing Assistant:** Successful completion of HLTH 1103 Nursing Assistant & Home Health Aide or a state approved Nursing Assistant Course **within 1 year** **OR** Documentation of currency on the Minnesota Nurse Aide Registry
- OPTION II: Medical Assistant:** Documentation of earned Certified Medical Assistant Credential (CMA) from the American Association of Medical Assistants (AAMA).

*Individuals with related direct patient care experience may consult with the Practical Nursing Program Director Miranda Anderson at Manderson@anokatech.edu

3. **Successfully completed or in-progress prerequisite courses**

- ENGL 1107: English Composition or equivalent course with a grade of C or higher **AND**
- HLTH 1005: Anatomy and Physiology **OR** BIOL 2100 Anatomy and Physiology I & BIOL 2200 Anatomy and Physiology II or equivalent with a grade of C or higher (within 5 years) **AND**
- HLTH 1040: Medical Terminology with a grade of C or higher (within 5 years) **AND**
- MATH 1010: Dosage Calculations for Health Care Professionals with a grade of A or higher (within 5 years)

4. **Basic Life Support certification (BLS) CPR***

- American Heart Association BLS Provider **OR**
- American Red Cross Basic Life Support

*Must be current at time of application and maintained thereafter through entire program; Online certifications do not meet this requirement.

5. **Complete the most recent version of the Test of Essential Academic Skills requirement (TEAS) OR the Health Science Reasoning Test (HSRT).**

- Complete the most recent version of the Test of Essential Academic Skills requirement (TEAS). Adjusted Individual Total Score of 53% or higher on the ATI TEAS test. There is a cost associated with the tests, and it is the responsibility of the applicant to pay.

OR

- Complete the Health Science Reasoning Test (HSRT). A minimum HSRT score of 66% is required before applying to the nursing program. **The HSRT test must be taken at ATC and scores taken at other colleges cannot be transferred to ATC.** HSRT scores from tests taken at ATC will not be transferred to other colleges. The HSRT can be taken twice per application cycle, and scores are valid for 2 years. Please note, the HSRT exam will not be offered at ATC until mid-spring semester, 2026. Check the Practical Nursing webpage on the ATC website for more information.

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*Note: TEAS version 7 scores will be accepted through the Fall 2026 admission cycle. Adjusted individual score of 53 or greater will be required for admission. TEAS **will not** be accepted for spring 2027 admission.

6. Completed Student Record of Immunization and Health Status form

This form is found on the Practical Nursing webpage under Forms. This requirement cannot be waived. Must be signed and stamped by a healthcare provider. **Students are required to provide formal verification/documentation of all entries on this form after acceptance to the program.**

Note: Covid vaccination is not required. Some clinical facilities may request documentation of past vaccination or request that a student sign a form declining the vaccination.

Important Information for Accepted Students:

After acceptance, the following items are addressed in a mandatory nursing orientation session:

- a. tuberculosis screening results (skin or blood test) or documentation of freedom from tuberculosis infection
- b. documentation of an annual, current influenza vaccination
- c. verification/documentation of **all entries** on the student Record of Immunization and Health Status form
- d. completion of a Minnesota Department of Human Services background study with approval for direct patient care
- e. current health insurance coverage is strongly encouraged for students

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