



Practical Nursing Program Admission Guidelines Practical Nursing Diploma

Steps to Admission to the Practical Nursing Program

Applications are accepted each semester for the following semester as follows:

- **For Fall semester start:** Applications begin being accepted on **March 1** or first business day in March.
- **For Spring semester start:** Applications begin being accepted on **September 1** or first business day in September.

All steps of the admissions process must be fully completed to be admitted into the Practical Nursing program. Full explanations are below this checklist:

1. Apply to ATC and be admitted to the College
2. Complete the Accuplacer Assessments
3. Complete the Nursing Assistant **OR** Medical Assistant requirement
4. Complete the Basic Life Support (BLS) CPR requirement
5. Complete the most recent version of Test of Essential Academic Skills (ATI TEAS).
6. Successfully Complete Prerequisite Courses
7. Complete the Student Record of Immunization and Health Status form found under [Forms](#) on the Practical Nursing webpage

All documents are submitted to enrollmentservices@anokatech.edu. The prerequisites are completed and submitted as *an entire package* to the Enrollment Services Department prior to admission to the ATC Practical Nursing program. Completed application packages are accepted on a rolling basis until the seats are filled. Students are notified within 5 business days of application submission of the seat availability for the upcoming semester.

Important: All completed forms and supporting documentation must be submitted as PDF or Word Documents. A photo of documentation using your smartphone or tablet can be converted to a PDF as follows:

- iPhone or iPad (iOS 10 or later) - Open the picture. Tap "Share" at the bottom. Scroll across and select "Print". Pinch to zoom in or zoom out so the whole form is visible. Tap "Share" to save it as a PDF.
- Android - Open the picture. Tap the menu in the upper right-hand corner. Scroll down and select "Print". Choose "Save as PDF" at the top.

Admission requirements (Steps 1-7):

1. Apply to Anoka Technical College and be admitted to the college

2. Successfully complete Accuplacer assessments (Arithmetic and Reading Comprehension)

- Score of 275 or higher on the Arithmetic portion of the NextGen Accuplacer taken within the past 2 years **OR**
- Anoka Technical College MATH 0801 with a grade of "B" or better within the past 2 years **OR**
- College-level Dosage Calculations course equivalent to MATH 1010 with a grade of A (90%) within the past 5 years

AND

- Score of 250 or higher on the Reading portion of the NextGen Accuplacer taken within the past 5 years **OR**
- One college-level reading-intensive courses with a grade of C or better **OR** Anoka Technical College ENGL 0900 with a grade of "C" or better within the past 3 years

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This information is available in alternative formats by calling 763-433-1100. TTY users can call Minnesota Relay at 800-627-3529. Anoka Technical College is an equal opportunity, affirmative action employer and educator.

3. **Nursing Assistant or Medical Assistant ***

- OPTION I: Nursing Assistant:** Successful completion of HLTH 1103 Nursing Assistant & Home Health Aide or a state approved Nursing Assistant Course **within 1 year OR** Documentation of currency on the Minnesota Nurse Aide Registry
- OPTION II: Medical Assistant:** Documentation of earned Certified Medical Assistant Credential (CMA) from the American Association of Medical Assistants (AAMA)
*Individuals with related direct patient care experience may consult with Practical Nursing Program Director re: admission eligibility.

4. **Basic Life Support certification (BLS) CPR**

Must be current at time of application and maintained thereafter through entire program; Online certifications do not meet this requirement.

- American Heart Association BLS Provider *OR*
- American Red Cross Basic Life Support

5. **Complete the most recent version of the Test of Essential Academic Skills requirement (TEAS)**

Adjusted Individual Total Score of **53%** or higher on the ATI TEAS test. Accepted scores must be the most recent test version. There is a cost associated with the tests and it is the responsibility of the applicant to pay.

6. **Successfully complete or In-process Prerequisite Courses**

- a. HLTH 1005: Anatomy and Physiology or BIOL 2100 Anatomy and Physiology I & BIOL 2200 Anatomy and Physiology II or equivalent with a grade of C or higher **AND**
- b. ENGL 1107: English Composition or equivalent course with a grade of C or higher

7. **Completed Student Record of Immunization and Health Status form**

This form is found on the Practical Nursing website under Forms. This requirement cannot be waived. Must be signed and stamped by a healthcare provider. **Students are required to provide formal verification/documentation of all entries on this form after acceptance to the program.** *Note:* Covid vaccination is not required. Some clinical facilities may request documentation of past vaccination or request that a student sign a form declining the vaccination.

Important Information for Accepted Students:

After acceptance, the following items are addressed in a mandatory nursing orientation session:

- a. tuberculosis screening results (skin or blood test) or documentation of freedom from tuberculosis infection
- b. documentation of an annual, current influenza vaccination
- c. verification/documentation of **all entries** on the student Record of Immunization and Health Status form
- d. completion of a Minnesota Department of Human Services background study with approval for direct patient care
- e. current health insurance coverage is strongly encouraged for students

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